

# Moving Home - Notification Checklist

HICKS  
OAKLEY  
CHESSELL  
WILLIAMS

Lawyers & Notary

## Keys

- Make arrangements for keys to old and new properties, usually held by estate agent

## Notify

- Newspaper
- Postal service - Australia Post redirection service
- Telephone
- Electricity
- Gas
- Water
- Pay TV service
- Security system

## Financial - insurers

- Life
- Disability
- Fire & general
- Vehicle insurance
- House Insurance
- Contents insurance
- Transit insurance

## Financial - other

- Accountant/financial planner
- Banks/building societies/credit unions
- Credit card agencies (for all credit cards)
- Companies in which shares and investments are held/stock broker/share register
- Solicitor
- Superannuation funds
- Leasing/rental companies with which you have a contract
- \*Department of Social Security/Centrelink (child endowment, pension, family allowance)
- \*Department of Veterans' Affairs
- \*Foreign Pension Provider

## Medical - insurers

- Medicare
- Private health fund
- Ambulance service

## Medical - other

- Doctors/specialists
- Dentists
- Optometrists
- Chemists (pharmaceutical card)
- Infant health centre
- Vet/pet care

## Contact us at:

### Melbourne Office

Phone: **03 9629 7411**  
[Google Map Link](#)

Level 18  
461 Bourke Street  
Melbourne 3000

Fax: 03 9629 7422  
DX: 31331 Mid-town  
PO Box 16067  
Collins Street West 8007

### Mt Waverley Office

Phone: **03 9550 4600**  
[Google Map Link](#)

Central 1, Level 2, Suite 17  
1 Ricketts Road  
Mt Waverley 3149

Fax: 03 9544 8711  
DX: 32002 Mt Waverley  
PO Box 2165  
Mt Waverley 3149

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Liability limited by a scheme  
approved under Professional  
Standards Legislation

### Legal services include:

- Commercial Law;
- Commercial Litigation;
- Commercial Tenancy Law;
- Family Law;
- Wills & Estates;
- Property & Conveyancing



## Moving home - notification checklist (cont)

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### Services/subscriptions/memberships

- Subscriptions to magazines
- Library
- Internet service provider
- Mobile phone provider
- Clubs and associations
- Churches/community groups
- Automobile club/R.A.C.V./roadside assistance
- Blood bank
- Milk/grocery deliveries
- \*Community services you receive, such as home care

### Government/local council/police/VicRoads

- Electoral office
- Australian tax office
- Victoria police - if you have gun licence
- VicRoads: vehicle registration, driver's licence
- Pet registration

### Educational institutes

- Universities/TAFE colleges
- Schools
- Kindergartens
- Child care centres

### Other

- Friends and relatives - local, country, interstate and overseas
- Employer
- Removalist
- Landlord
- Real estate agent
- Charities
- Department stores/retail outlet mailing lists